



Registrar Division	
No.....
Date.....
Time.....	Recorded.....

REGISTRAR DIVISION, MAE FAH LUANG UNIVERSITY

STUDENT INFORMATION UPDATE FORM

To Head of Registrar Division

I'm (Mr. / Mrs. / Miss).....Student ID

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a student of the program of School of.....

I would like to change some information in my student record as follow :

Change / Edit / English or Thai Name Spelling / First Name

from:..... change to:.....(spelling in English).....

Change / Edit / English or Thai Surname Spelling / Surname

from:..... change to:.....(spelling in English).....

Change of student's address

from :.....

change to

Change Passport number (for international students only)

from:..... change to:.....

Other (please specify).....

from:..... change to:.....

Signature.....

Date.....

Tel.

Remark: Please send this completed form back to us by email: reg@mfu.ac.th

Student needs to attach any documents that show the changes and also certify them.

1. Changing of name requires a proof of name-surname changing and a copy of the citizen identification card attached.
2. In case of house registration changed, please attach a copy of house registration.
3. In case of passport number changed, please attach a copy of passport.

The action was taken by REG staff

The documents are verified.

Requested changes have been made in the registration system.

Signature.....Registrar Officer

Date.....