

Conditions

1. A student must first seek his/her advisor's consent and submit a leave request to the Dean for one or more of the following reasons.

1.1 Being granted an international exchange programme scholarship or any other scholarship that the university considers worth supporting ;

1.2 Being so ill or receiving so serious accident-related injury that the physician has ordered a recuperation period equal to more than 20 percent of the entire study time, in which case the student must submit a medical certificate issued by a state or private hospital approved by the Ministry of Public Health; and

1.3 A personal affair, on the condition that the student has studied at Mae Fah Luang University for at least one semester and has a minimum GPAX of 3.00.

A request submitted by a plan(1) student, however, shall be considered by the School committee and approved by the Dean.

2. When the student has an urgent need to request a leave, the student must submit a request to the Dean as soon as possible. His/her request shall then be considered by the committee and approved by the Dean.

Notes :

1. Each granted leave shall not exceed two semesters. If a student needs to extend his/her leave, s/he must submit another request and pay the studentship retention fee, unless s/he had paid his/her tuition.

2. To return to study, an on-leave student must submit a request to the Dean at least one week before the regular enrollment period of each semester.

Student's Signature
(.....)
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