

How to use student information service system via the internet.

Bachelor Degree (Regular).

How to login into the system.

☞ Open Internet Explorer and type "http://reg.mfu.ac.th" at the address.

มหาวิทยาลัยแม่ฟ้าหลวง
Welcome to Division of Registrar

MAE FAH LUANG UNIVERSITY
THAI ENGLISH

- Login
- Student Forgot Pass
- Course - Class
- Student Timetable
- Timetable by Study Plan
- Instructor Schedule
- Room Timetable
- Calendar
- Program Information
- Download Form
- FAQ
- Enroll Guide
- Division of Registrar

Announcement

Announcement

Announcement

Submission of Pre-Registration Request Summer Session 2013

Thursday 13th - Friday 21st February, 2014.

Please login at <http://reg.mfu.ac.th> and select
“Pre-Registration System”

Please note that:

1. The Pre-Registration Request is only for courses in your study plan.
2. Students who do not submit a Pre-Registration Request will not be allowed to register for the courses during the regular registration period between 13th - 19th March, 2014 but will have to perform late-registration between 24th March - 4th April, 2014 and pay a fine of 50 baht per day.

For more information please contact the Division of Registrar, Tel 0-5391-6369-74, 6433, 6544 -7
...Division of Registrar

☞ Click to choose the language



☞ Click  button to login into the system

☞ Fill User Name and Password and Click “SUBMIT” button

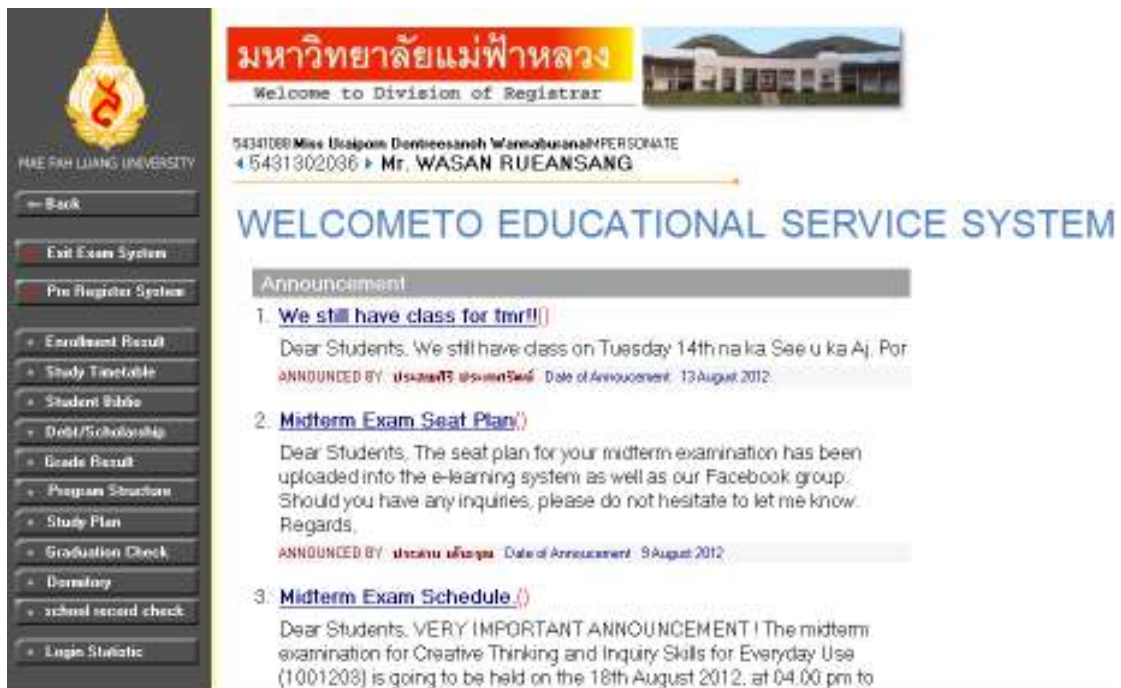
PLEASE ENTER YOUR LOGIN AND PASSWORD













LOGIN

PASSWORD

- ☞ The system displays a screen for the service.



The meaning of symbols that are running in the system.

-  Click to view details for the item.
-  Select to edit the data
-  Select to delete the data.
-  Select to add the information.
-  Select to cancel the data.
-  Select to save the data in the sub-items.
-  Select to change the course sections of the request.
-  Select to clear-out the data
- Allows you to select or not select.
-  
List Of View (LOV) : Allows you to select items that are in the system.

1. Steps for the Pre – registration process.

👉 Click **Pre Register System** button to enter the Pre – registration system.

👉 Click **Language** button on the right - top to change the language.

The screenshot shows the 'Pre-Register System' interface for MAE FAH LUANG UNIVERSITY. The user is logged in as CHAYANUT SANCHU. The page title is 'For students > Request for enrollment'. The 'Detail' section shows the following information:

- Student Code: 343 1401 013
- Name-Surname: MISS CHAYANUT SANCHU
- Academic Year: 2011
- Semester: 2

Below the details is a table for 'Selective Course':


No.	Course	Credit	Grade	Class Time	Section	Course Status	Confirm	Reason
1	1001112-Logical Thinking	2 (1-2-3)	A-F	TU 10:30 - 11:30 TH 11-20	06	W	Yes	ไม่พบที่นั่ง สำรองแล้ว

1.1 First, please check the study plan courses.

The screenshot shows the 'Pre-Register System' interface for MAE FAH LUANG UNIVERSITY. The user is logged in as CHAYANUT SANCHU. The page title is 'For students > Request for enrollment'. The 'Detail' section shows the same student information as the previous screenshot. Below the details is a table for 'Academic Plan Title':

No.	Course Code	Course Name	Credit	Grade
1	1001112	Logical Thinking การคิด การวิเคราะห์ และการตัดสินใจ	2 (1-2-3)	A-F
2	1006217	English for Communication ภาษาอังกฤษเพื่อการสื่อสาร Pr: 1006119 ภาษาอังกฤษระดับ 2 (Intensive English-2) Or	3 (2-2-3)	A-F

1.2 Check your courses that are reserved by Division of Registrar.

Click  button to select the course, then the courses will appear at “Selected Course”.

For students > Request for enrollment

Detail

Student Code	543 1401 013	Course : Status Description A=ENG ที่ลงทะเบียน WEB ไม่ผ่าน C=ENG ที่ลงทะเบียนแล้วแต่สอบไม่ผ่าน D=ENG ที่ลงทะเบียน WEB ไม่ผ่าน F=NO SEAT LEFT N=ENG ที่ลงทะเบียนแล้ว แต่ยังไม่ได้รับผลการเรียน W=ENG ที่ลงทะเบียนแล้ว แต่ยังไม่ได้รับผลการเรียน WEB 16 X=ENG ที่ลงทะเบียนแล้วแต่ยังไม่ได้รับผลการเรียน WEB ไม่ผ่าน
Name-Surname	MISS CHAYANUT SANCHU	
Academic Year	2011	
Semester	2	

Academic Plan Title

Course Reserve

No.	Course Code	Course Name	Section	Credit	Grade	Class Time	Select
1	1001112	Logical Thinking	06	2 (1-2-3)	A-F	TU 10:30 - 11:30 TU 11:30 - 12:00	<input type="button" value="Select"/>
2	1006217	English for Communication	26	3 (2-2-5)	A-F	WE 13:00 - 15:00 FR 16:00 - 18:00	<input type="button" value="Select"/>
3	1102102	General Chemistry 2	07	3 (2-3-5)	A-F	MO 08:00 - 09:00 FR 09:00 - 10:00 TH 09:00 - 12:00	<input type="button" value="Select"/>
4	1103102	General Biology 2	02	3 (2-3-5)	A-F	WE 08:00 - 09:00 FR 08:00 - 09:00 TU 13:00 - 16:00	<input type="button" value="Select"/>
5	1103102	General Biology 2	03	3 (2-3-5)	A-F	WE 08:00 - 09:00 FR 08:00 - 09:00 MO 13:00 - 16:00	<input type="button" value="Select"/>

After that, the alert box will appear.
Then click “OK”.



1.3 To add more courses (not the course reserved by Division of Registrar).

Click  button to add more courses.

Selective Course


No.	Course	Credit	Grade	Class Time	Section	Course Status	Confirm	Reason	<input type="button" value="+"/>
1	1001112-Logical Thinking	2 (1-2-3)	A-F	MO 10:30 - 11:30 MO 11:30 - 12:00	02	W	No	Course Reserve	<input type="button" value="edit"/> <input type="button" value="delete"/>

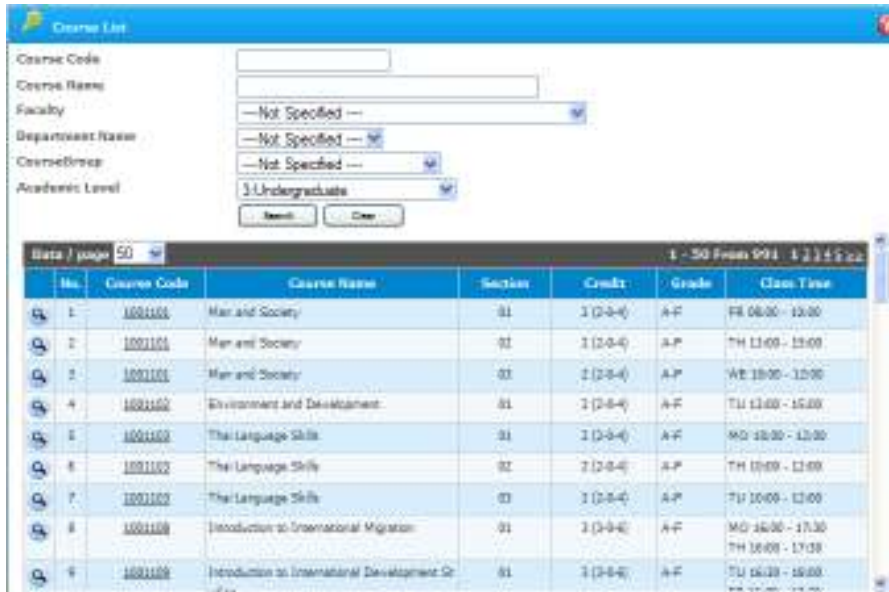
Number Of Selective Course	1	Course Unit	Total Credit	0	Credit
Number of Course Confirm	0	Course Unit	Equivalent Credit	0	Credit
			Total Credit All	0	Credit


Check request for selective pre-registration

Selective Course


No.	Course	Credit	Grade	Class Time	Section	Course Status	Confirm	Reason	<input type="button" value="edit"/> <input type="button" value="delete"/>
1	1001112-Logical Thinking	2 (1-2-3)	A-F	MO 10:30 - 11:30 MO 11:30 - 12:00	02	W	No	Course Reserve	<input type="button" value="edit"/> <input type="button" value="delete"/>

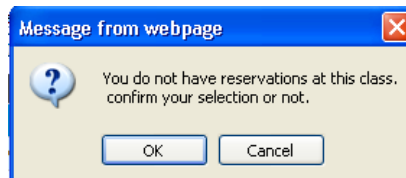
Click  button to find the opened - courses.




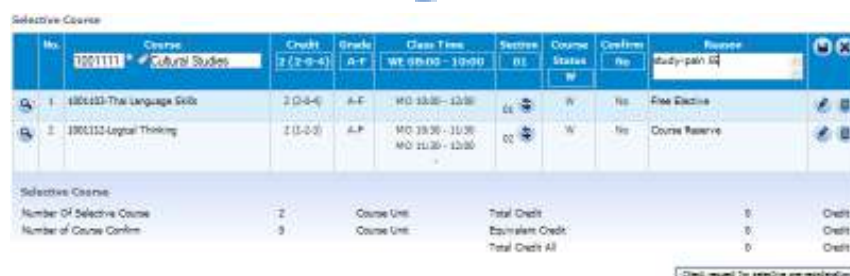
To add the course, click at the selected course code e.g. 1001101 or click  button, the course details will appear as shown;




Click  button to choose that course. If is not a course – reserved, an alert box will appear as below then click “OK” button.







The selected courses will appear at “Selected Courses”. Students need to give reasons for adding this course. Then, click  button to save the data.



1.4 Carefully check your registration result again before clicking “Confirm Pre-registrar”

Click  **Check request for selective pre-registration** button for checking the selected courses.


Selective Course

No.	Course	Credit	Grade	Class Time	Section	Course Status	Confirm	Reason	
1	1001111-Cultural Studies	2 (2-0-4)	A-F	WE 08:00 - 10:00	01	W	No	study-pain 55	 
2	1001112-Logical Thinking	2 (1-2-3)	A-F	MO 10:30 - 11:30 MO 11:30 - 12:00	02	W	No	Course Reserve	 

Selective Course

Number Of Selective Course	2	Course Unit	Total Credit	0	Credit
Number of Course Confirm	0	Course Unit	Equivalent Credit	0	Credit
			Total Credit All	0	Credit

[View All Course Detail](#)
[Confirm Pre-Registration](#)
[Check request for selective pre-registration](#)

 Verify complete.

Click  **Confirm Pre-Registration** the system will show the Tuition fee as follows,

Detail

Student Code	543 1006 025
Name-Surname	MISS JAMJUREE MOEIKAT
Academic Year	2011
Semester	2
Total Fee	15,400.00

No.	Course	Credit	Grade	Class Time	Section	Course Status	Confirm	Reason
1	1001111-Cultural Studies	2 (2-0-4)	A-F	WE 08:00 - 10:00	01	W	No	study-pain 55
2	1001112-Logical Thinking	2 (1-2-3)	A-F	MO 10:30 - 11:30 MO 11:30 - 12:00	02	W	No	Course Reserve
Total Credit		4						
Equivalent Credit		0						
Total Credit All		4						

[View All Course Detail](#)
[Confirm Pre-Registration](#)
[Back](#)


Click  **Confirm Pre-Registration** if these is no further change..

Detail

Student Code	543 1006 025
Name-Surname	MISS JAMJUREE MOEIKAT
Academic Year	2011
Semester	2
Total Fee	15,400.00

No.	Course	Credit	Grade	Class Time	Section	Course Status	Confirm	Reason
1	1001111-Cultural Studies	2 (2-0-4)	A-F	WE 08:00 - 10:00	01	W	Yes	study-pain 55
2	1001112-Logical Thinking	2 (1-2-3)	A-F	MO 10:30 - 11:30 MO 11:30 - 12:00	02	W	Yes	Course Reserve
Total Credit		4						
Equivalent Credit		0						
Total Credit All		4						

[View All Course Detail](#)
[Print Enrollment Request Form](#)
[Back](#)

 Confirm course due to enrollment request is completed.

Click [Print Enrollment Request Form](#) to print out a registration request.



1 / 1 Main Report 100%



Mae Fah Luang University
Division of Registrar

ENROLLMENT REQUEST FORM
Second Semester Academic Year 2011

Name MISS JAMJUREE MOEIKAT
Student Code 543 1006 025

School of Liberal Arts
English

No.	Course Code	Course Name	Study Type	Credit	Section
1	1001111	Cultural Studies	GD	2 (2-0-4)	01
2	1001112	Logical Thinking	GD	2 (1-2-3)	02
TOTAL CREDITS 4					

Click [View All Course Detail](#) the details of all courses will appear. The system will automatically create your course time-table with exam dates and tuition fee.

Course time table

Study Table Exam Table Enrollment Fee

31/10/2011-06/11/2011

Date/Time	08:00 - 09:00	09:00 - 10:00	10:00 - 11:00	11:00 - 12:00	12:00 - 13:00	13:00 - 14:00	14:00 - 15:00	15:00 - 16:00	16:00 - 17:00	17:00 - 18:00	18:00 - 19:00
Monday 31 Oct 2011			1001112 LECT C2 402								
Tuesday 1 Nov 2011				1001112 LAB C2 402							
Wednesday 2 Nov 2011	1001111 LECT CS 301										
Thursday 3 Nov 2011											
Friday 4 Nov 2011											
Saturday 5 Nov 2011											
Sunday 6 Nov 2011											

Exam dates

Detail

Student Code: 543 1006 025
 Name-Surname: MISS JAMJUREE MOEIKAT
 Academic Year: 2011
 Semester: 2

[Print Enrollment Request Form](#) [Back](#)

Study Table Exam Table Enrollment Fee

No.	Course Code	Course Name	Credit	Midterm Examination Date	Final Examination Date
1	1001111	Cultural Studies	2 (2-0-4)	27 Dec 2011 13:30-15:30	28 Feb 2012 09:00-11:00
2	1001112	Logical Thinking	2 (1-2-3)	27 Dec 2011 09:00-11:00	27 Feb 2012 09:00-11:00

Enrollment fee


Detail

Student Code	543 1006 025
Name-Surname	MISS JAMJUREE MOEIKAT
Academic Year	2011
Semester	2

Study Table Exam Table **Enrollment Fee**

No.	Fee List	Total Fee
1	Tuition Fee	15,000.00
2		400.00
Total		15,400.00

1.5 Students can check for approval of the pre-registration on Friday 7th March, 2014

 Click select the menu [Check request for enrollment improvement](#) on the left hand side to check the approved courses.



Registrar System

MAE FAH LUANG UNIVERSITY

For students > Check request for enrollment improvement

Search / Link

Student Code: 543 1006 025
Name-Surname: MISS JAMJUREE MOEIKAT
Academic Level: Undergraduate
Student Year: 1
Faculty: School of Liberal Arts
Department: English
Program: Bachelor of Arts Program in English
Advisor: A.J. Uthairat Deaprom
Academic Year: 2011
Semester: 2

No.	Course Code	Course Name	Section	Prereq	Pre-Registration Period	Confirms	Request Re
1	1800113	Cultural Studies	01	study-path 01	Normal	Confirm	Wait Approval
2	1800113	Logical Thinking	02	Course Reserve	Normal	Confirm	Wait Approval